

APPROVED MINUTES

**Minnesota Star Lakes and Rivers
Meeting of the Board of Directors
Thursday, December 17, 2009
10:00 a.m. to 2:00 p.m.
DNR Office
940 Industrial Dr. S. Suite 103
Sauk Rapids, MN**

1. Call to order

- Meeting called to order at 10:05 a.m. by President Gustafson.
- Members present: President Dale Gustafson, Secretary William Kallberg, Treasurer Kay Cook, Dan Lais, Fred Tuominen, John Sturner, (quorum not present, will proceed for now as Executive Committee meeting). Lester Heitke arrived later to make a quorum.
- Agenda reviewed and approved as published.

2. Reports

- Secretary's report, approval of minutes of July meeting. Some members apparently did not receive the draft minutes, so we could not approve at this time. Secretary Kallberg will send draft out again to all.
- Treasurer's report was handed out by Treasurer Cook. Unofficial documents included a General Accounting of Funds for the period of October, 2008 to December, 2009, and a list of checks issued for the same period. Upon review, it was noted that one check (Award Check to Sugar Lake) was omitted. Correction was made and the new totals noted. Final numbers show a balance as of December 16, 2009, of \$75,030.95. It is expected that Treasurer Cook will send out a corrected copy to all members. We also discussed what filings need to be done for year-end – we should check with MAPS for help on this. We also discussed whether we can put our cash into an interest-bearing account – check with Bank on this. Frequency of submitting expense was discussed. Should it be monthly or quarterly? Monthly seems to be too often, especially since we don't always meet every month. It seems quarterly would be often enough to not forget an item and easier to keep books up to date. Treasurer Cook will send out a proposed budget for 2010. With arrival of Heitke, a quorum was available, so the Treasurer's report was approved with the corrections previously noted. Motion by Kallberg, Second by Sturner, Passed 7-0.
- Executive Actions
 - i. Update on Dann Siems. President Gustafson gave a brief report on the status of Dann Siems' health and attempts to obtain access to the Star Lakes web site, so we can get the list of prior interested lake associations and keep the site up to date. Siems is to get the password to President Gustafson.

- ii. We discussed the issue of what expertise we have on the Board for web site administration. No one volunteered to take this on, but Cook has a friend (Tom) who would be available for a fee of \$50 per month. For now, President Gustafson will take charge of web site.
- iii. Discussion on Board membership: We have had two resignations that need to be replaced. Dave Kavanaugh was appointed by the Senate, Byron Snowden was elected by the appointed members. President Gustafson will contact the Senate for a replacement appointee for Kavanaugh. To replace Snowden, we discussed contacting persons on original list of interested persons and elect one for a three-year term. Motion by Heitke, second by Sturner, passed 7-0.
- iv. Committee assignments. President Gustafson passed out list of current committees. John Sturner volunteered to join the Criteria and Selection Committee. President Gustafson will chair the new Website committee with Siems and Tuominen as members. Motion by Kallberg, Second by Sturner, to call on a consultant if and when needed. Passed 7-0. "Tom" can be contacted through the Sauk River Chain of Lakes website (www.srcl.org). We should also find out how to access the personal "wiki" site of Siems.
- v. Work Plan for 2010.
 - o We need to check on what legal requirements we have as a not-for-profit organization, as well as financial and other filings that are required.
 - o PR Committee should look into what conferences, etc. we might want to attend, such as Lakes and Rivers Conference.
 - o We need to decide how many awards we can/should make in 2010.
 - o We should determine if we can develop some flexibility in the 50% membership/participation requirement of the legislation. A motion was made and seconded on this issue, but withdrawn after discussion.
 - o It seems we would be able to get more money as we designate more lakes.
 - o Agency Coordination and Legislative Committees should work together to develop a plan towards funding past 2010.
 - o Criteria Committee should try to designate up to 15 lakes in 2010.
 - o We should try to get a link to our web site from the Minnesota Waters website.
 - o Criteria committee should work toward finalizing the Star Lake criteria by end of January.

3. Committee Updates

- Legislative: Kallberg - No current activity to report.
- Publicity: Tuominen – Passed out samples of flyers and brochures. Volunteered his wife to develop mailing and email list. Discussion on signage for designated associations. Seems to be variety of restrictions depending on DNR, state, county and municipal road

officials. We agreed more research needed to try to reach some common criteria for size, color, placement, etc. Discussion on who we should target in our publicity. The list became lengthy, including all known lake associations; list from the MN Waters membership; local, county and state governmental leaders; Freshwater Society; local, county and state government agencies; the Governor; Initiative Foundation. Important that we get our name in front of as many people and organizations as possible. Suggestions should be sent to Tuominen. Discussion on frequency of a newsletter concluded with Motion by Cook, seconded by Heitke, to start with 2 per year, first by middle to late February of 2010. Motion passed 7-0.

- Finance: Cook – Discussed earlier under Committee reports.
- Criteria: Kallberg - Discussed earlier under Committee reports.
- Agency Coordination: Cook – nothing at this time, but she suggested we should have business cards for each board member. She has a format for each of us to produce them on our home computers. She will send out via email.

4. Lunch break was taken following Publicity report/discussion.
5. Meeting reconvened ~1:00 p.m.
6. Discussion of meeting schedule for 2010. Gustafson suggested Tuesday, February 9th or 16th; or Thursday, February 11th or 18th. Gustafson will check with all members before setting a date.
7. Meeting adjourned shortly after 2:00 p.m.